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- “ Undertake formal pastoral and administrative duties associated with the role of Home Room Teacher as required.
- “ Other duties as may be specified by the Vice Principal/Principal.

**How to apply:**

To apply, all applicants must submit by email an introduction letter, current curriculum vitae, together with the names and contact numbers of three referees to employment@epic.vic.edu.au

Applications close 22nd of May, 2024 however all applications will be reviewed upon receipt and early applications are encouraged.

**Employer questions:**

Your application will include the following questions:

- “ How would you rate your English language skills?
- “ Which of the following statements best describes your right to work in Australia - Candidates must hold full Australian Working Rights, and provide evidence of this.
- “ Do you have a current Working With Children (WWC) Check?
- “ Do you have a current Police Check (National Police Certificate) for employment?

**Equal Opportunity and Child Safety Statement:**

EPIC has zero tolerance for child abuse. EPIC is a child safe employer and is committed to the welfare of children and their protection. EPIC has systems to protect children from abuse, and will take all allegations and concerns very seriously and respond to them consistently, in line with our policies and procedures. All [ [c^}câæ|Á^ { ]|[ ^^^•Áæ }âÁç [|~ }c^^!•Á , â||Áâ^Á!^~ â!^âÁc [Á& [ { ]|^Á , âc@Ác@^ÁÔ [||^\*^q•Á Child Safe Policy and Code of Conduct, which are available on its website. EPIC performs thorough assessments of potential and existing employees in accordance with the legislated Child Safe Standards. The assessments will be used to ascertain whether the potential or existing employee is a fit and proper person and is suitable for work in a school environment and in the position applied for or held. The screening process includes, but is not limited to, Criminal Records Checks, Working with Children Checks and checks of social media accounts. EPIC is committed to Equal Employment Opportunity principles and is committed to the principles of merit-

